

Shadow Hills Intermediate School

Parental Involvement Policy

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PART I. GENERAL EXPECTATIONS

Shadow Hills Intermediate School agrees to implement the following statutory requirements:

- The school will work jointly and directly with parents to develop and distribute a School Parental Involvement Policy that the school and parents of participating children agree on.
- The school will notify parents about the School Parental Involvement Policy in an understandable and uniform format and, to the extent practicable, will distribute this policy to parents in a language the parents can understand.
- The school will make the School Parental Involvement Policy available to the local community.
- The school will periodically update the School Parental Involvement Policy to meet the changing needs of parents and the school.
- The school will adopt the school’s school-parent-student compact as a component of its School Parental Involvement Policy.
- The school agrees to be governed by the following statutory definition of parental involvement, and will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring-

- A. that parents play an integral role in assisting their child’s learning;*
- B. that parents are encouraged to be actively involved in their child’s education at school;*
- C. that parents are full partners in their child’s education and are included, as appropriated; in decision-making and an advisory committees to assist in the education of their child;*
- D. the carrying out of other activities, such as those described in section 1118 of the ESEA.*

PART II. DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

1. Shadow Hills Intermediate School will take the following actions to involve parents in the joint development and joint agreement of its School Parental Involvement Policy and its schoolwide plan, if applicable, in an organized, ongoing, and timely way under section 1118(b) of the ESEA:

- The English Language Advisory Committee will review the policy and make recommendations to School Site Council.
 - The Parent Teacher Student Association will be encouraged to review the policy and make recommendations to School Site Council.
 - At the annual Title I meeting parents will be encouraged to provide input on the policy.
 - Annual end of year needs surveys will be sent home to parents to solicit parent input.
 - The School Site Council will annually review the policy, taking into consideration recommendations from the above listed sources, and make changes as needed prior to it being sent out.
2. Shadow Hills Intermediate School will take the following actions to distribute to parents of participating children and the local community, the School Parental Involvement Policy:
 - Annual Distribution of the District Parental Involvement Policy as part of the enrollment packet.
 - The school's Parental Involvement Policy will be sent home to all families as part of the enrollment packet.
 - The policy will be available in the school office.
 3. Shadow Hills Intermediate School will update periodically its School Parental Involvement Policy to meet the changing needs of parents and the school:
 - Review of policy by School Site Council at the March meeting.
 - Approval of policy at the April School Site Council Meeting.
 4. Shadow Hills Intermediate School will convene an annual meeting to inform parents of the following:
 - That their child's school participates in Title I,
 - About the requirements of Title I,
 - Of their rights to be involved (see District Parent Involvement Policy, School Parent Involvement Policy, and school-parent-student compact),
 - How the school uses Title I funds to further student achievement.
 5. Shadow Hills Intermediate School will hold a flexible number of meetings at varying times. Child care will be paid for with Title I funding as long as these services relate to parental involvement:
 - Flyers will be sent home to notify parents
 - Connect –Ed message will be made in both English and Spanish.

6. Shadow Hills Intermediate School will provide information about Title I programs to parents of participating children in a timely manner:
 - Flyers sent out a week before the meeting
 - Connect-Ed sent out three (3) days prior to meeting
7. Shadow Hills Intermediate School will provide to parents of participating children a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet. This will be accomplished through:
 - Orientation of School for incoming students.
 - Content standards pamphlets being handed out at Back to School Night.
 - Parent Conferences to review their child's academic progress.
 - Open House
 - The School Plan and School Accountability Report Card will be available on-line as well as at the school site for parent review.
8. Shadow Hills Intermediate School will provide parents of participating children opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible through the following:
 - School Site Council meetings
 - English Learners Advisory Council meetings
 - GATE advisory meetings
 - Parent Teacher Student Association meetings
 - Family Initiatives Project; based on continued partnership with CA GEAR-UP
9. Shadow Hills Intermediate School will submit to the district any parent comments if the schoolwide plan under section (1114)(b)(2) is not satisfactory to parents of participating children:
 - A school Administrator will communicate with the appropriate District Department regarding any parental concerns.
 - The Uniform Complaint Procedure and Williams Complaint Procedures are available in the office.

PART III. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

1. Shadow Hills Intermediate School, in consultation with parents, chooses to undertake activities to build parents' capacity for involvement in the school to support their children's academic achievement. The school will engage in the following activities:
 - School Site Council
 - English Learners Advisory Council
 - GATE advisory
 - Parent Teacher Student Association
 - Family Initiatives Project; based on continued partnership with CA GEAR-UP
 - School-Parent-Student Compact with accompanying handbook
2. The school will incorporate the school-parent-student compact as a component of its School Parental Involvement Policy.
 - The compact will be signed by teachers, parents, and students indicating their role in carrying out the responsibilities of the compact.
 - The compact will be handed out as part of the enrollment packet.
3. The school, with the assistance of the district, will provide assistance to parents of children served by the school in understanding topics such as:
 - the State's academic content standards,
 - the State's student academic achievement standards,
 - the State and local academic assessments including alternate assessments,
 - the requirements of Title I,
 - how to monitor their child's progress, and how to work with the child's teacher(s)
4. The school, with the assistance of the district, will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:
 - DELAC and ELAC trainings
 - Family Initiatives Project; based on continued partnership with CA GEAR-UP
5. The school, with the assistance of the district and parents, will educate its teachers, administrators and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- District In-services/Professional Development Offerings
 - Involvement in SSC, ELAC, GATE, and PTSA
6. The school will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language the parents can understand through:
- Use of District Translation Services
 - Bilingual Staff at School Site

PART IV. ADOPTION

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by SSC meeting minutes.

This policy was adopted by Shadow Hills Intermediate School on May 21, 2009 and will be in effect for the 2009-2010 school year. The school will make this policy available to all parents. It will be made available to the local community as requested. Shadow Hills Intermediate School’s notification to parents of this policy will be in an understandable format. A copy of this policy will be provided to parents in a language the parents can understand.

(Signature of Authorized Official)

(Date)