

**Palmdale School District
Minutes of the Citizen's Bond Oversight Committee
Tuesday, June 25, 2013- 5:30 p.m.
Superintendent's Conference Room
39139 10th Street East, Palmdale, CA 93550**

- 1) **CALL TO ORDER – Michael Campbell called the meeting to order at 6:00 p.m. as Stacy Fournier was not in attendance.**
- 2) **ROLL CALL - Michael Campbell**
Present: Al Tsai, Felicia Sexton, Trixie Flores, Michael Campbell, Vladimir Gomez, Patrick Kossow, Christina Mendoza and Bridgett Pitt.
Absent: Stacy Fournier, Steven Benson, Jeff McElfresh and Robert Routolo
- 3) **PLEDGE OF ALLEGIANCE**
- 4) **APPROVE THE MINUTES FROM THE JUNE 25, 2013 MEETING**
Motion By: Christina Mendoza
Seconded By: Bridgett Pitt
Votes: Unanimously approved (5-0)
- 5) **RESIGNATION FROM ROBERT ROUTOLO**
The committee received a resignation letter from Mr. Routolo effective as of June 25, 2013.
Motion By: Christina Mendoza
Seconded By: Vladimir Gomez
Votes: Unanimously approved (5-0)
- 6) **COLBI TECHNOLOGIES**
Staff from Colbi Technologies discussed a software package for a presentable budget for David G. Millen Intermediate School. Larry Goshorn discussed the history of Colbi Technologies which started in 2002. Grant Vermillion discussed “Bridging the Gap”. He discussed 30 standard reports and their web based system. There are reports such as a Project Status Report, Consolidated Budget Status Report, Budget Report, Budget Adjustment Request and Consolidated Cashflow Report.

Support from Colbi Technologies includes the most current software system updates. They presented a slide presentation for data/statistics and the day-to-day decision making.
- 7) **E-RATE AND TECHNOLOGY PROJECTS**
Jim Smith, Manager of Information Services discussed the future plans of E-Rate and the Measure DD mission with technology. He presented the committee with a copy of a PowerPoint Presentation titled “Technology Services-2013 Projects” and discussed the current needs of technology (network, phone system, low voltage systems, 20-30 year cabling infrastructure, Common Core, Wifi, Aeries for students, teachers, parents and staff), 21st century classrooms (audio, projection, Wifi and Web 2.0 access devices).

- 8) **UPDATE – DAVID G. MILLEN INTERMEDIATE SCHOOL**
Al discussed moving forward with getting approval for water. The annexation has been approved. Local Agency Formation Commission (LAFCO) will be presented as a board item in July, 2013. The Los Angeles County Waterworks District (LACWD) will need a service letter then to LA County Fire then the Division of the State Architect for approval. The project will go out for bid at the end of September-beginning of October, 2013. The project is moving along.
- 9) **UPDATE – SUMMER PROJECTS**
The summer projects include Shadow Hills, Los Amigos, Quail Valley, Manzanita, Joshua Hills, Summerwind and Cactus. Trees will be cut down as they are uplifting concrete. We will plant trees to conserve water and hedges will be removed. The district uses 31,000,000 gallons of water a month at a cost of \$400,000 per year.
- 10) **COMMENTS FROM THE FLOOR – NONE**
- 11) **COMMENTS FROM COMMITTEE MEMBERS**
Michael asked about Colbi Technologies. Al indicated that we will need to go through the fiscal approval process and will have all reporting measures that can be reported to the committee and public. The bond is \$220,000,000 and we will spend approximately \$37,000-\$38,000 per project.
- 12) **DISCUSS FUTURE MEETINGS**
Future meetings will be held on the 2nd Tuesday of every other month with the next meeting scheduled for Tuesday, October 8, 2013 at 5:30 p.m.
Motion By: Vladimir Gomez
Seconded By: Christina Mendoza
Votes: Unanimously approved (5-0)
- 13) **ADJOURNMENT - The meeting adjourned at 7:18 p.m.**
Motion By: Michael Campbell
Seconded By: Patrick Kossow
Votes: Unanimously approved (5-0)

Handouts:

- **Agenda for the June 25, 2013 Meeting**
- **Information packet (Account-Ability) from Colbi Technologies**
- **Copy of Powerpoint Presentation from Technology Services-2013 Projects**

The next Citizens Bond Oversight Committee Meeting will be Tuesday, October 8, 2013 at 5:30 p.m. in the Superintendent's Conference Room.