

Grade Reporting Calendar

2018-2019

All Grades TK - 8		
Semester I		
<i>Title of Mark</i>	<i>IC Grading Window Opens</i>	<i>Sent Home By</i>
Progress Report 1	9/21/2018	10/12/18
	<i>Progress report grades due</i> 10/5/2018	Progress reports can be distributed at Parent/ Teacher Conferences
End of Semester I	12/21/2018*	
	<i>IC Grading Window Opens</i>	
Final Grades	11/30/2018	1/18/2019
Semester II		
<i>Title of Mark</i>	<i>IC Grading Window Opens</i>	<i>Sent Home By</i>
Progress Report 2	2/22/2019	3/15/2019
	<i>Progress report grades due</i> 3/8/2019	Report cards can be distributed at Parent/ Teacher Conferences
End of Semester II	6/07/2019**	
	<i>IC Grading Window Opens</i>	
Final Grades	5/10/2019	6/07/2019

Teachers will post grades via Infinite Campus Gradebook.

*1st semester report cards are due 3 working days after the end of the semester.

** End of the year report cards are due 3 days before the end of the school year for most schools. For middle schools, the report cards are due 4 days before the end of the school year.

Failure to Complete Report Cards on Time: The window may be extended during an extreme emergency—(i.e. personal tragedy, unexpected illness) at the discretion of the site administrator and the Directors of Curriculum and Instruction.

Home Hospital/Short Term Independent Study/ Innovations Academy (Long Term Independent Study): Students on Home Hospital, Independent Study and Innovations Academy receive the same report card as all other students in Palmdale School District. For HH, the HH teacher will complete a form with grades and comments and turn it into Oak Tree (Kim Bowen). The form can be obtained from Kim Bowen. The home school will be able to print the report card via Infinite Campus once Oak Tree has entered the grades. For Short Term Independent Study, the site is responsible for entering grades. Innovations Academy will post grades and print report cards via Infinite Campus.

TK – 6th Grade - At the end of the school year, teachers will enter grades on the front of the student cumulative files.

7th/8th Grade - At the end of the school year, print Student Transcripts/ Report Cards and file in student's cumulative record.