

TO REQUEST A NEW FIELD TRIP DESTINATION NOT CURRENTLY ON THE LIST

If your school would like to plan a field trip to a destination that is not currently on the Approved Student Field Trip Destinations list, please fill out the two forms below: Field Trip Excursion Request, and Educational/Instructional Fieldtrip Rationale. Please be aware there is a 70-mile (one-way) excursion radius limit.

Once completed, these forms should be submitted to Lori Kuriyama for Cabinet approval. You will be notified if/when the proposed destination is approved.

Although your trip can't be entered into Trip Direct until the destination is approved, it is advisable to go ahead and request your field trip date and buses via the regular means with the Transportation Department while waiting for the approval.

Should you have any questions, please feel free to call Transportation at 661-789-6588.