

ROSE BISARRA		Ext 6518
Site / Resource	School / Program	Loc
CA	Cactus	011
CH	Chaparral	023
DGM	David G. Millen	055
DW	Desert Willow	029
SAGE	Space & Aeronautics Gateway to Exploration	012
SH	Shadow Hills	060
TW	Tumbleweed	017
31800	SIG Grant - Monitoring & Reporting	017
31820	CSI - ESSA SIG - Monitoring & Reporting	ALL
58101	Magnet School Assistance Program Monitoring & Reporting	ALL
60100	ASES - Program Monitorin & Reporting	ALL
60110	ASES KIDS Code Pilot - Program Monitorin & Reporting	ALL
63000	Lottery: Instructional Materials	001
95000	Local Restricted	011, 023, 055, 029, 012, 060, 017
Reporting	Cash Management Reporting	
	Federal Interest Reporting	

VALERIE MCOWEN		Ext 6601
Site / Resource	School / Department	Loc
BS	Barrel Springs	030
BV	Buena Vista	036
DC	Dos Caminos	042
IA / RTL	Innovation Academy / Ready to Learn	103, 124
JH	Joshua Hills	020
OC	Ocotillo	021
OT	Oak Tree	007
	Saturday School	123
9000X.X	LCAP Monitoring & Reporting - District (Goal End "0")	ALL
95000	Local Restricted	030, 036, 042, 020, 014, 021, 007, 027, 024

GERRY DE DIOS		Ext 6704
Reporting & Other Assignments	Backup for Reporting	
	SMAA Quarterly Reporting (Alternate Quarterly)	
	Teachers Staffing (Alternate Monthly)	
	Cash Management Reporting (Backup for Rose)	

<b>CANDICE RATZENBURG</b>		<b>Ext 6513</b>
<b>Site</b>	<b>School / Program</b>	<b>Loc</b>
CM	Cimarron	033
DR	Desert Rose	025
GP	Golden Poppy	031
LA	Los Amigos	040
MQ	Mesquite	034
QV	Quail Valley	039
73110	Employee Professional Development Block Grant	Human Resources
95000	Local Restricted	033, 025, 031, 040, 034, 039, 028, 016, 013
<b>Reporting</b>	SMAA (Medi-Cal) Quarterly	
	Pulling Labor Data	
<b>Contracts</b>	Keep track of current contracts	
	Keep track of invoices paid	
<b>Other Assignments</b>	Teacher Staffing Meetings	
	Assigning/Verifying Account funding strings	
	Creating Line Item Reports	
	SELPA Support	
	Payroll Error Correction (Downloading/Preparing JVA)	

<b>MONA SEPULVEDA</b>		<b>Ext 6510</b>
<b>Resource</b>	<b>Department / Program</b>	<b>Loc</b>
00000	District Office, St. Mary's Private School, Retirees, Teacher Extra Duty, Superintendent, Business Services, Fiscal Services, Risk Management, Reprographics, IT, Facilities, Warehouse, Custodians, Grounds, District Vehicles, Transportation, Ed Serv, Ed Tech, Planetarium, Personnel Commission, HR, Teacher Support, District Moves, Student Testing and Assessment, Subs	001, 088, 150, 170, 201, 204, 205, 206, 208, 209, 210, 211, 213, 214, 216, 217, 218, 221, 224, 230, 231, 233, 235, 238, 680
02090	Classroom Multimedia Project	ALL
02091	Technology Update Fund	ALL
06264	Administrator's Credentialing Program	001
09030	Charter Admin & Sports Program	001
30100	Title I - Program Monitoring & Reporting - DO & Ed Serv (Goal End "0")	218
30600	Migrant Ed - Program Monitoring & Reporting	001
30610	Migrant Ed Summer - Program Monitoring & Reporting	001
40350	Title II - Program Monitoring & Reporting	001, 231, 233
42010	Title III Immigrant - Program Monitoring & Reporting	218
42030	Title III LEP - Program Monitoring & Reporting	218
41270	Title IV - Program Monitoring & Reporting	218
81500	RRMA - Routine Restricted Maintenance Account	212
90110	Microsoft CA Settlement	209
95000	Local Restricted - Ed Tech & Ed Services	221, 218
<b>Reporting</b>	CARS Reporting - ALL Categorical Programs	ALL

LESLEY TUCKER		Ext 6521
Resource/Dept/Site	School / Program /Dept	Loc
PDC	PDC (Palmdale Discovery Ctr)	005
YN	Yellen Special Ed Staffing	061
00000	Special Ed, Health Services, Student Svcs and Welcome Ctr	225, 227, 228 & 241
33100	Special Education - IDEA / Preschool Local Entitlements	ALL
33150	Special Education - IDEA Federal Preschool	ALL
33200	Special Education - Part of 33100 Previously Preschool Local Entitlements	ALL
33270	Special Education - Mental Health Services	ALL
33450	Special Education - Preschool Staff Development	ALL
33850	Special Education - Early Ed Program & State Early Intervention Add'l	ALL
56400	Health Services - Medi-Cal	ALL
65000	Special Education - AB 602 / Out of Home Care	ALL
65120.0	Special Education - Mental Health Services	ALL
65120.7	Special Education - Mental Health Services (PSD) Ends FY1819	ALL
91100	Health Services - SMAA	ALL
95000	Local Restricted - YN, PDC	005, 061
<b>Other Assignments</b>	IVEE Payroll Uploads	
	Time Sheets (Payroll)	
<b>Reporting</b>	Special Ed	
	Excess Cost Billing	
	Mandated Cost Reporting	
	PPA ( Provider Participation Agreement) - Health	

MELISSA SALDANA		Ext 6514
Resource/Site	School / Program	Loc
11000	Lottery	ALL
63000	Lottery	ALL
14000	EPA (Education Protection Account)	ALL
75100	Low Performance Student Block	ALL
78100	All Other State Income	ALL
91200	SAVE (Other Local Ed Foundation)	ALL
91500	Other Local-Immunization Partnership	ALL
91610	Lockheed Martin COVID19 Emergency Online Learning Grant	ALL
COVID	All CARES ACT COVID Resources	ALL
MZ	Manzanita	014
PLP	Palmdale Learning Plaza	027
PT	Palm Tree	024
SW	Summerwind	028
TA	Tamarisk	016
YU	Yucca	013
<b>Other Assignments</b>	Payroll Error Correction (Downloading/Preparing JVA)	

DIANDRA MORA			Ext 6599
Site	Program/ Function		
District Office	Certificated/Classified/Management Position Control		
	HRS Discrepancy Report		
	SFS Pay Notification		
	Health & Welfare Reconciliation		
	Update PC Prods (LLL, SACS, LABOR)		
	Fund 76 Reconciliation		
	Cash Collections for Salary Overpayments - CTA/PETA/CSEA		