Palmdale School District
Launching a lifetime of learning

P 661.947.7191
F 661.789.6658

www.palmdalesd.org

EMPLOYEE: Jane Doe   **SITE / DEPARTMENT:** Barrel Springs ∨

RE: MEAL & REST PERIOD WAIVER

FOR CLASSIFIED 5.75 HOUR EMPLOYEES ONLY

Per California Code of Regulations, Chapter 5, Group 2, Article 4, Section 11 (A), "No employer shall employ any person for a work period of more than five (5) hours without a meal period of not less than 30 minutes, except that when a work period of not more than six (6) hours will complete the day's work the meal period may be waived by mutual consent of the employer and the employee. Unless the employee is relieved of all duty during a 30-minute meal period, the meal period shall be considered an "on duty" meal period and counted as time worked. An "on duty" meal period shall be permitted only when the nature of the work prevents an employee from being relieved of all duty and when by written agreement between the parties an on-the-job paid meal period is agreed to. The written agreement shall state that the employee may, in writing, revoke the agreement at any time."

☑ By signing this document, I acknowledge that I am waiving my 30-minute lunch. I understand that I may, in writing to my supervisor, revoke this waiver at any time.

Please return to your site/department supervisor.

Jane Doe   12/02/2020
Employee Signature   Date

For Administrator/Supervisor use only:

Administrator/Supervisor Signature   Date

Your fixed and regular work hours for this school year will be from:

Monday-Friday from 8:00 AM to 1:45 PM

15-Minute Rest Break: 11:00 AM
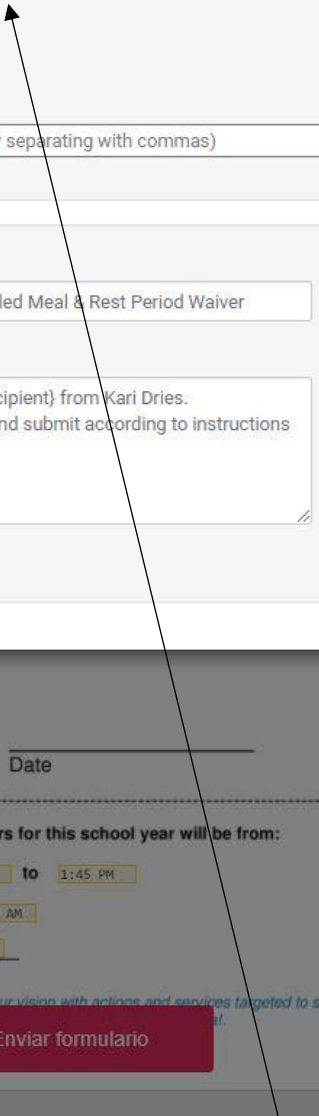
Effective Date: 12/16/2020

The mission of the Palmdale School District is to implement our vision with actions and services targeted to students, parents,
*   tial.*

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Once you have completed all required fields, you will click on Submit form.

Attachments · View/Print Blank Form · **Save progress**

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Please select next recipient below   **Send to this recipient**

Supervisor	Select recipient... ⌄
Email	
Cc Send a view- only link	Email (include multiple by separating with commas)

Email Subject

Sign or Review: Form for {recipient} titled Meal & Rest Period Waiver

Message

You have received a document for {recipient} from Kari Dries.
Please fill out your parts of the form and submit according to instructions
on the online form and website.

☑ **Allow replies to this email**

_____   _____
Administrator/Supervisor Signature   Date
....

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Submit form / Enviar formulario

After clicking, Submit form on previous page, you will be directed to this page. From here you will choose your assigned supervisor.

Please select next recipient below | Send to this recipient

Supervisor: Barrel Springs - Principal

Email: yediaz@palmdalesd.org

Cc
Send a view-only link: Email (include multiple by separating with commas)

Email Subject
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Add Attachments

Choose file(s)

Submit form / Enviar formulario

After choosing your assigned supervisor, you will then click on Send to this recipient.

And your part is complete! ☺