

Palmdale School District
CACTUS MEDICAL HEALTH & TECHNOLOGY MAGNET ACADEMY

ENGLISH LEARNER ADVISORY COMMITTEE (ELAC) MEETING

AGENDA MINUTES

Date: 8/27/2020

Date Agenda posted: 8/21/2020
(72 hours prior to meeting)

Annual Required Items – Check if on Agenda

Training of Responsibilities	<input checked="" type="checkbox"/>	School Attendance	<input checked="" type="checkbox"/>
Elect Officers	<input checked="" type="checkbox"/>	Assist with development of Needs Assessment	<input type="checkbox"/>
Elect DELAC Representative	<input checked="" type="checkbox"/>	Advise SSC on Single Plan	<input checked="" type="checkbox"/>
Advise: EL Programs	<input checked="" type="checkbox"/>		<input type="checkbox"/>

Number of Committee Members present:

Call to Order _____ am/ pm

- Introductions & Attendance
- Review of Agenda
- Approval of Minutes
 Moved by _____
 Seconded by _____
- Review Purposes, Duties, and Responsibilities of ELAC
- ELAC Membership
- Review the Roles of ELAC Officers and DELAC Representatives. (Only hold elections for new officers if a vacancy exists).
- Election
- Advice to SSC (use district template)
- DELAC Report – reported by _____
- Importance of School Attendance
- Provide DELAC/ELAC Schedules for 20-21
- DELAC and ELAC Virtual Training
- Parent Involvement/School Events
- Other Items (Parent or School Additions)

Closing

- Next meeting: 9/28/2020
- Adjournment
 Moved by _____ Seconded by _____