



Bring Your Own Device (B.Y.O.D.) Policy

AVAILABILITY OF ACCESS

Access to the Palmdale School District's filtered wireless network utilizing personal wireless devices shall be made available to students for instructional purposes only, in accordance with the District's Responsible Use Agreement for Technology and related Board Policy/Administrative Regulation 6163.4.

Conditions of use for the District's network shall be permitted as long as the user's actions:

- Comply with the responsibilities specified in the District's Technology Use Policy (TUP);
- Impose no tangible costs to the District;
- Do not unduly burden the District's computers, or network resources;
- Have no adverse effect on a student's academic performance;
- Do not cause a substantial disruption to the educational environment;
- Are in accordance with the policies put forth in this document; and
- Students and Parents have submitted the signature page of this agreement.

Access to the District's electronic communications system is a privilege, not a right. All users shall be required to acknowledge receipt and understanding of all administrative regulations governing use of the system and shall agree in writing to comply with such regulations and guidelines.

Noncompliance with the applicable regulations may result in limitation, suspension, or termination of privileges, and other disciplinary action consistent with appropriate District policies.

Violations may result in criminal prosecution as well as disciplinary action by the District.

Completion of the BYOD RUA agreement is required to participate. Participation in the "Bring Your Own Device" program is strictly optional.

PURPOSE

The Palmdale School District is committed to creating a 21st century learning environment to provide equitable access to technology that will aid our students in becoming self-directed learners, collaborative team players, and information producers as well as information consumers. Providing students and staff with a 21st century digital learning environment is part of the Palmdale School District Strategic Goals and the "Palmdale Promise", "La Promesa de Palmdale".

Beginning with the 2015-2016 school year, the District will allow students to bring their own authorized technology devices (currently includes laptops, Chromebooks, netbooks, eReaders, iPads, and android tablets) for personal use at the following specified times during the school day: before/after school and in the classroom when specifically permitted by the classroom teacher. Use of personal technology devices to enhance learning in the classroom will be encouraged when deemed appropriate for all students in a given classroom, and at the discretion of the teacher. Unless the classroom teacher specifically authorizes use of personal devices, such devices must remain off and put away. Personal electronic devices may not be used at any time in locker rooms, restrooms, and/or the nurse's office. Other restrictions include, but are not limited to: no photographing, video and/or audio recording and no posting of any content online without express permission from a District faculty member.



All students using personal devices are required to access the District’s wireless network when using the approved devices during the school day with the consent and supervision of the classroom teacher and the authority of the site principal or when using approved devices for personal use at authorized times. While users may operate their own devices to access the internet, they must do so by way of the District’s filtered wireless connections. The use of private (3G/4G/LTE) network access on school grounds is strictly prohibited. Users may not disable, override or circumvent district technology filters and protection measures at any time.

Many PSD teachers and students will use Google Applications (*including Gmail*), and other online resources for personal productivity and academic purposes. There are also students and staff members who require specialty software products not licensed by the district, or that require file space exceeding our parameters. Allowing the use of personal technology devices will facilitate timely accessibility for these users to their resources, enhancing the opportunity for productivity and success. Participation in the BYOD program is not required and will not affect a student’s grades or general education.

WIRELESS INFORMATION

When a student brings his/her own technology device onto campus, it is mandatory that these devices only use the PSD filtered wireless network for students! By authenticating and logging into the PSD network the student is agreeing to comply with the terms of the PSD BYOD Responsible Use Agreement (RUA). Once on the PSD network, all users will have filtered Internet access on their personal equipment in compliance with the Children’s Internet Protection Act (CIPA), just as they would on district devices. The district is not responsible for private data plans or other forms of connectivity to the Internet.

ACCEPTABLE DEVICES

- **Computers** - Laptops and netbooks with either Windows or Apple operating systems are permitted on our network. Chromebooks are also acceptable. It is expected that these devices will have 1) an updated web browser (preferably Chrome) from which students are able to access necessary tools, 2) current antivirus software; and 3) be fully charged and maintained to work properly during the school day.
- **Mobile Devices** - Tablet technology and eReaders are clearly useful for productivity purposes and will enhance instruction, so they are permitted for use on our network. This category includes but is not limited to iPads, Android tablets (Samsung Galaxy, Asus Transformer, etc.), and eReaders (Kindles, Nooks, etc.).
- **Handheld Devices** - The category referred to as “handheld devices”, which includes iPods, MP3/4 players, and smart phones may be permitted on campus according to specific teacher/administrator conditions. It is up to school sites and teachers to determine if their students will find these technologies useful in the classroom.

3G/4G/LTE NETWORK ACCESS IS PROHIBITED!

Mobile devices are often equipped with 3G/4G/LTE wireless accessibility, which the District is unable to filter or monitor in legal compliance with the Children’s Internet Protection Act (CIPA). Students who bring 3G/4G/LTE-enabled devices must access the Internet via the District’s filtered Wi-Fi connection, only! Violators may have their devices inspected, their participation in the BYOD program restricted or terminated, and/or be subject to other disciplinary action.

LIMITATIONS OF DISTRICT FILTERS



Although the District uses a software filter to block known inappropriate web sites and prohibit access to harmful materials accessed from a District network, filtering technology is not perfect and therefore may interfere with legitimate educational purposes and allow some objectionable material to be viewed.

PRIVACY

The use of the District's technology resources is not private; students should not expect that files stored on or transmitted via the District's resources will be confidential. All digital transmissions are subject to inspection and/or monitoring by District employees and other officials. Digital storage is the property of the District, and as such, network administrators will review files and communications to maintain system integrity and ensure that students are using technology responsibly.

ADDITIONAL RESTRICTIONS ON USE

Students must adhere to Copyright ©, Trademark ™ and/or Registered ® laws at all times. All materials from the Internet and other digital resources, including graphics, which are used in student projects or reports, must be properly cited. Copyrighted, Trademarked or Registered materials may not be placed on the Internet without the permission of the author.

Students agree not to send, access, submit, publish, display or print over the Internet or the District's network, or using the District's technology resources, any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, offensive or illegal material. Cyber bullying is specifically prohibited. It shall be the student's responsibility to report the inappropriate use, web site, or communication to the student's teacher or other staff member.

Students shall not use District technology resources to conduct for-profit business activities, to engage in religious activities, or to engage in political lobbying. Students shall not use District technology resources for advertising, promotion commercial purposes or similar objectives, including the purchase of any items or services. Students shall not download programs from the Internet without the approval of their instructor.

LIMITATION OF LIABILITY

Palmdale Unified School District shall not be responsible for any damages suffered by the student, including those arising from non-deliveries, mis-deliveries, service interruptions, unauthorized use, loss of data, and exposure to potentially harmful or inappropriate material or people. Use of any information obtained via the Internet or communications technologies is at the student's own risk. Palmdale Unified School District specifically denies any responsibility for the accuracy or quality of information obtained through the Internet. The District assumes no liability for personal technology, including computers, smart phones, network access devices, or other electronic signaling devices if such devices are damaged, lost or stolen. The student and his/her parent/guardian shall indemnify and hold Palmdale Unified School District harmless from any losses sustained as the result of use or misuse of the District's technology resources by the student, and/or the loss or damage of personal technology.

ADDITIONAL PROVISIONS

- Participation in this program is not required by students or teachers. Non-participation will not affect a student's grades or general education.
- The district is not responsible for purchasing personal data plans and/or personal devices.

- The student is responsible for keeping his or her device in their possession and properly secured at all times. District personnel are not responsible for the condition of student's personal device(s), nor will the district be held liable for loss, damage, or theft of personal device(s).
- The student/parent is responsible for all maintenance and repair, replacement or modifications, and software updates necessary to effectively use the device at school.
- The District reserves the right to inspect personal technology devices if there is reason to believe that it was used to violate our policies, administrative procedures, school rules, or causes intentional harm to others or to the district.
- The student must comply with a request from any district personnel to refrain from using a device, verify/display the District authentication screen, or to power down (turn off) the device.
- The student may NOT use any devices to record, transmit or post photos, video, or audio of a person and/or instructional materials and assessments without written consent of all parties.
- Personal devices may not be used in restrooms, locker rooms, or any area that has an expectation of privacy. Images, video, and audio files recorded at school may not be transmitted or posted at any time without the express permission of a district faculty member. **THIRD PARTY TAPING/RECORDING WITHOUT CONSENT IS AGAINST THE LAW IN THE STATE OF CALIFORNIA.**
- Violations may result in the loss of privilege to use personal technology in school, and/or disciplinary, including suspension or expulsion, and/or legal action, as appropriate.
- All users are required to use the District's secured wireless network to access the Internet. The use of private 3G/4G/LTE wireless connection is not allowed.

Any parent permitting their child to use a personally owned technology device in accordance with this agreement on Palmdale School District property, must read, sign, and return this agreement to the school.



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PSD STUDENT B.Y.O.D. AGREEMENT

Print Student's Name: _____

Grade: _____

I understand and agree to abide by the District's BYOD RUA agreement, and the related Board Policy/Administrative Regulation 6163.4. I further understand that violations may result in the loss of my network and/or device privileges, and possibly other disciplinary or legal action.

Student's Signature

Date

As a parent/guardian I understand that my child will be responsible for abiding by the above policy and guidelines, as well as the related Board Policy/Administrative Regulation 6163.4. I have read and discussed these policies with her/him and they understand the responsibility they have while using their personal devices at school. In the event that he/she violates this agreement, the District may inspect the device(s) for evidence of misuse, may suspend the use of the device(s) indefinitely, and may appropriately discipline my child.

Parent's/Guardian's Signature

Date